

## APPLICATION FOR HEALTH POLICY TRAINING @ UCSF

Applications are now being accepted for the Health Policy (HP) training program at UC San Francisco, a program administered by the Philip R. Lee Institute for Health Policy Studies (IHPS). Our program is inclusive and multi-disciplinary. We strongly encourage individuals with diverse life experiences and professional backgrounds to apply. Further information about the health policy training program may be found in the Training section of the IHPS website at: <http://www.ihps.medschool.ucsf.edu/>

### Instructions

Please carefully review and complete sections A-D below and solicit 3 letters of reference for section E. Please submit this application and the materials in section D as attachments to an email. Please ask your referees to submit their letters on your behalf via email (or email attachment). The email address to send all materials is:

Ernestine.Florence@ucsf.edu

Applications are accepted on a rolling basis; there is no application deadline. You will receive an email acknowledgement when we receive your application. Please direct all questions to:

Ernestine Florence  
UCSF Philip R. Lee Institute for Health Policy Studies  
3333 California Street, Suite 265  
San Francisco, CA 94118  
Phone: (415) 476-4924, Fax: (415) 476-0705, Email: Ernestine.Florence@ucsf.edu

### A. Contact Information

Name: \_\_\_\_\_  
Last First Middle (optional)

Highest Degree (include year, university, discipline/specialty) \_\_\_\_\_  
\_\_\_\_\_

Current Position: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

City State ZIP Country

Preferred Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### B. Eligibility

Please indicate whether you are applying as a:

- Post-doctoral trainee*: must have a health professional doctorate (DDS, MD, PharmD) or a research doctorate (e.g., PhD, DrPH, or ScD) in a relevant clinical, social, or behavioral science.
- Mid-career trainee*: must have relevant professional experience in health, health policy or health policy research.
- Student trainee*: must be a current UCSF student.

### C. Funding

Most HP trainees are funded by departments, programs, or investigators at UCSF or by training partners outside of UCSF. The HP training program has only limited funds to support new trainees. Please indicate:

I have not yet discussed this application with potential funders.

OR

I have already discussed this application with the following potential funders:

- UCSF Philip R. Lee Fellowship
  - Palo Alto Medical Foundation Research Institute
  - Kaiser Permanente Division of Research
  - UCSF Pathways to Discovery
  - UCSF Division of General Pediatrics (contact: norvanga@peds.ucsf.edu; 415/476-5473)
  - Other UCSF Department, Program, or Investigator (please specify)
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### D. Materials

A complete HP application includes the following items.

1. Curriculum Vitae: Please provide a complete and up-to-date CV. Be sure the CV includes your preferred contact information including phone and email. Please include all post-secondary education, including complete and in-progress degrees. For research doctorates, please indicate dissertation title, discipline or specialty, and committee members; for professional doctorates, please indicate clinical training, licensures, and board certifications. Please include the name and contact information for the 3 individuals who will be submitting references on your behalf (see section E below).
2. Professional Statement (1 page): In 1 single-spaced page (approximately 500 words), please describe your professional interests and career goals in health policy and your reasons for applying to the HP training program at UCSF. In addition to the statement, please include a list or short paragraph describing your areas of interest within health policy.
3. Writing Sample: Please include an exemplar of your written work. The writing sample should reflect your ability to express original ideas. We encourage samples in which the applicant is the clear and dominant voice. We especially encourage solo-authored samples, such as dissertation chapters. The sample need not be a published research article, nor need it specifically address a health policy topic.

### E. References

Please ask 3 individuals who know your professional work to submit written references that include specific examples of competence and an estimate of how your performance ranks in relation to that of your peers. Referees should identify the peer group to which you are being compared (e.g, doctoral students in our department, residents at our facility, congressional committee staffers). Referees should submit their letters via email to Ernestine Florence (Ernestine.Florence@ucsf.edu). We will accept letters by postal mail or fax if necessary.

*Reminder: All materials, including written references, should be submitted electronically to Ernestine Florence at the contact information listed above.*

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